



**REGULAR MEETING OF THE COMMON COUNCIL
MIDDLETOWN, CONNECTICUT
NOVEMBER 4, 2013**

Regular Meeting

A Regular Meeting of the Common Council of the City of Middletown was held in the Council Chamber of the Municipal Building, on Monday, November 4, 2013 at 7 p.m.

Present

Mayor Daniel T. Drew, Council Members Thomas J. Serra, Ronald P. Klattenberg, Mary A. Bartolotta, Gerald E. Daley, Robert P. Santangelo Hope P. Kasper, Grady L. Faulkner, Jr., Philip J. Pessina, Joseph E. Bibisi, Linda Salafia, Todd G. Berch, and Deborah A. Kleckowski; Sergeant-at-Arms Officer Emilio Magnano, and Council Clerk Marie O. Norwood.

Absent

Corporation Counsel Daniel B. Ryan,

Also Present

Hartford Courant Reporter Shawn Beals, Middletown Press Reporter Alec Gecan and 100 members of the public

Meeting Called to Order

Mayor Drew calls the meeting to order at 7:01 p.m. and he asks all the students in government to lead the public in the Pledge of Allegiance.

He welcomes the public to the October meeting of the Common Council.

Call of Meeting Read

The Call of Meeting was read and accepted. Mayor Drew declares the Call a Legal Call and the Meeting a Legal Meeting.

The Chair welcomes everyone to the regular meeting and thanks everyone for the well wishes he received after his shoulder surgery.

Motion to Amend Agenda

Councilman Serra moves to amend the agenda by substituting agenda item 10K and substituting the Mayor's Appointments; he moves the student appointments to before presentations. Councilman Berch seconds the motion. The Chair calls for the vote and it is unanimous to approve with eleven aye votes. The Chair states the matter passes unanimously.

The Chair comments on number of students to serve on Youth and Government and the first ever Mayoral Youth cabinet. He reads the names and states the Council will vote to confirm and then he will swear you in. He reads the names of the appointments.

Board of Health:

Appointment of Mikaela Coady to July 1, 2014.

Citizens Advisory Committee:

Appointment of Ama Appiah to July 1, 2014.

Middletown Preservation and Design Review Board:

Appointment of Brenden Swiridowsky to July 1, 2014.

Long Hill Estate Authority

Appointment of Shania Logan to July 1, 2014.

Middletown Commission on the Arts:

Appointment of Hannah Breton to July 1, 2014.

Recreation and Community Services Commission:

Appointment of Alyssa Case to July 1, 2014.
Appointment of Stephanie Case to July 1, 2014.
Appointment of Druv Kekare to July 1, 2014.

Public Works Commission

Appointment of Matt Gomes to July 1, 2014

Redevelopment Agency

Appointment of Sal Nesci Jr. to July 1, 2014

Youth Services Advisory Board:

Appointment of Elanor Frechette to July 1, 2014.
 Appointment of Hannah Fields to July 1, 2014.
 Appointment of Rachel Angle to July 1, 2014.
 Appointment of Maryvn Whittaker to July 1, 2014
 Appointment of Michael Ciebielski to July 1, 2014

Human Relations Commission:

Appointment of Samantha Wilkins to July 1, 2014.

Committee Concerning People with Disabilities:

Appointment of Abigal Nolan to July 1, 2014

Public Works and Facilities Commission:

Appointment of Matt Gomes to July 1, 2014

Councilman Serra moves the appointments for approval; Councilman Berch seconds the motion.

Noted for the Record

Councilman Faulkner takes his seat at 7:10 p.m.

Motion to Amend

Councilman Daley states the terms should be amended to July 1, 2014 instead of July 1, 2013. The Clerk confirms that. There is no discussion. The vote is called and the amendment is approved unanimously.

The Chair asks if there is any discussion on the underlying motion. Hearing none, the Chair calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously. The Chair gives the students their oath of office and congratulates them. The Chair announces the members of the Mayoral Youth Cabinet and thanks Justine Carbonella for his work with our young people.

The Chair reads the names of the first Mayoral Youth Cabinet:

- **Middletown High School**
 - **12th grade**
 - *Hannah Fields*
 - *Jack Flynn*
 - *Lance Timmons*
 - **11th grade**
 - *Anthony Moran*
 - **10th grade**
 - *Rachel Angle*
 - *Dhruv Kekare*
 - **9th grade**
 - *Dana Chamberlain*
 - *Vanessa Mozzicato*
- **Xavier High School**
 - **12th grade**
 - *Sal Nesci, Jr.*
 - *Elijah Pemberton*
- **Mercy High School**
 - **9th grade**
 - *Alexandra Porczak*
- **Vinal Tech**
 - **11th grade**
 - *Brenden Swiridowsky*
 - *Shania Logan*
- **Woodrow Wilson Middle School**
 - **8th grade**
 - *Gianna Muzzio*
 - *Alexander Kelsey*

Councilman Serra moves it for approval and Councilwoman Bartolotta seconds the motion. The Chair calls for the vote and it is unanimous to approve. The Chair states this is not an official Councilmanic Committee and there is no oath for this; we appreciate your service. Councilman Serra comments that a number of the Council have been involved with the Mayor-for-a-day program and hopefully this will encourage you to come back to Middletown and sit on this side of the dais. The students receive congratulations from the Council and from the members of the public present.

Agenda item 3
Presentations**Agenda Item 3A.**

The Chair asks the Xavier students who will present a check to the City for the Warming Centers to come forward. Jonah Cremin-Endes and Salvatore Nesci, Seniors at Xavier come forward. They present to the Mayor, Councilman Bibisi and Ron Krom a check for the warming centers for Middletown. Jonah states the amount is \$1,250 made out to the St. Vincent DePaul Place for the 2013-14 winter season; Salvatore states the money was contributed from Jean Day at Xavier.

Councilman Bibisi states the check brings the City close to the amount needed and this is an example of community spirit and this gift is beyond words. The community spirit is incredible in Middletown. At our last meeting of the Task Force once of the representatives from the Eddy Shelter said we are out of towels and our homeless that come from the warming centers use Eddy Shelter to shower. He asked his wife and she works with an organization who donated over 100 towels. Mayor thanks Xavier High School for their contribution to Middletown.

Agenda Item 3B

Councilman Berch is recognized by the Chair and asks Alexis to come forward. He reads the resolution congratulating her on her Girl Scout Silver Award and the Memorial at Smith Park. Councilman Serra seconds the motion. Councilman Berch states Alexis came to us through Park and Recreation Commission and she came with a really great presentation and the suggestion for putting it in Smith Park was really good and I thank you.

Alexis states thank you for this honor; it was hard work and I put a lot of work into it and it is nice to be recognized for it.

The Chair states to the public and Council she solicited thousands of dollars and services; the steel was fabricated and she has created a lasting tribute to those taken from us. Councilman Pessina states the best of my knowledge you have opened the door for other girl scouts. We get a lot of boy scouts and you are the first girl scout. Councilman Berch shows a photo of the memorial at Smith Park; anyone who goes there should stop by and see it. He thanks Alexis for her effort.

Resolution No. 161-13
File Name ccalexisvolpe2013
Description Honoring Alexis Volpe for a memorial to Sandy Hook at Smith Park.
(Approved)

WHEREAS, Alexis Volpe, a Cadette Girl Scout installed a memorial at Smith Park to the victims of Sandy Hook; and

WHEREAS, Alexis developed the project for her local community, planned its execution and saw the memorial installed at Smith Park on October 20, near the gazebo; and

WHEREAS, she worked with the Middletown Commission on the Arts and the Parks and Recreation Department to ensure an appropriate memorial and the best location for it; and

WHEREAS, Alexis will finish the project in the spring with the planting of daisies; the memorial will be maintained by Girl Scout troops yearly; and

WHEREAS, Alexis is earning her Silver Award in Girl Scouts, the highest award for a Cadette Scout and the second highest award in Girl Scouting.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That we thank Alexis Volpe for developing, planning and building a memorial at Smith Park to honor the children of Sandy Hook; her efforts will offer an area of reflection amid the play of children; and

BE IT FURTHER RESOLVED: That we recognize Alexis as a role model for young people by showing them how to become a caring citizen through leadership, service, and hard work.

Agenda Item 3C

Councilman Daley asks Rick Kearney to join him at the podium. He reads the resolution congratulating Rick on his retirement and moves it for approval. He states he is pleased and proud to present this resolution. Councilman Serra seconds the motion. Councilman Daley states the resolution for Rick is for retiring and we don't want that to happen. I remember a few things that Rick was instrumental for and he contributed to the success in Middletown and it was real estate receptions, the marketing magazine, the video, the resurgence of Reinvest and the Jobs Loan program which helped a lot of new businesses get started as well as small businesses moving into Remington Rand. You have a lot to be proud of. He wishes Rick the very best in his retirement and thank you for your contributions to the City.

Mr. Kearney states he has had a year to think about what he would say this evening and I am never at a loss for words. Thank you. One of the things that helped was the newly formed department and it gave us the focus and direction for the City and his hat goes out to Bill Warner. I am graduating from the Bill Warner planning school in Middletown. You only retire once and go on to something else. It is fascinating to see the change in the city over the last 15 years and the best thing is when someone comes back after a couple of years and they are impressed and we should congratulate ourselves. Look at the results and towns come here and study us. It is partly money, dedication, staff, and relationship with the business community. The Economic Development Committee is a great committee and I feel very lucky. He thanks the Council.

Resolution No. 162-13

File Name

PCDKearneyretirmeent13

Description

Congratulating Rick Kearney on his retirement from the City of Middletown’s Planning, Conservation and Development Department.

(Approved)
WHEREAS, on January 21st, 1999 Richard (Rick) Kearney was appointed as the city’s first Economic Development Specialist in the newly created Department of Planning, Conservation and Development; and

WHEREAS, the goal of economic development was to retain existing businesses, attract new businesses and revitalize the downtown; and

WHEREAS, Rick was a welcoming and supporting ombudsman to new and existing businesses and built lasting relationships with many Middletown businesses; and

WHEREAS, Rick was instrumental in the production of award-winning marketing materials including print, video and on-line productions; and

WHEREAS, Rick acted as the City’s liaison to the Middlesex County Chamber of Commerce and all its division and the Downtown Business District; and

WHEREAS, during Rick’s tenure over one (1) million square feet of commercial and industrial development occurred and the commercial and industrial grand list grew by 45% from \$350 million in 1999 to \$507 million in 2012; and

WHEREAS, Rick’s understanding that the quality of life in a city is the driving force behind economic development; and

WHEREAS, Rick’s background in retail marketing and his appreciation for fine cuisine positioned him perfectly to work on the city’s downtown revitalization efforts; and

WHEREAS, his 1998 application for employment with the city stated “*I can foresee many ways that the downtown could emerge as a unique destination in the region.*”

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Middletown’s economic climate is far better today than it was when Rick first began his work with the city; and

BE IT FURTHER RESOLVED: That during Rick’s fifteen (15) years with the City of Middletown, he was an instrumental leader in the City’s business retention and recruiting efforts; his 1998 vision of a downtown as “*a unique destination in the region*” has been achieved; and

BE IT FURTHER RESOLVED: that the Mayor and the Middletown Common Council thank Rick for his tireless dedication to the city and for making Middletown a better place to live and do business.

Agenda Item 3D

Councilman Serra asks Councilman Berch to join him at the podium. He reads the resolution for the retiring Council member and moves it for approval. It is seconded by Councilman Pessina. The Chair states without objection, the motion is approved by acclamation.

Councilman Serra states you have done a fabulous job and have been a champion for the middle class of Middletown. He reads from the plaque. He states one more thing. In the Democratic Caucus, we know how Todd can get emotion and aggressive and he works at the State Capitol and he will need some protection as a lobbyist for the Union so we have given you a hard hat. He states congratulations. Councilman Serra states as a rookie, he has caught on with what needs to be done very well on this august body and you have done a great job here and as a citizen of Middletown.

Councilman Berch states my wife and I chose Middletown 12 years ago and came from our respective towns and came to Middletown because Mark Twain dubbed High Street the most beautiful street in America. We share the same values and culture. You came to me and said let’s make this a great place and he is proud of our work passing a resolution regarding decorum and passing a resolution regarding corporations as people. He loved the opportunity to represent the fine people of Middletown and thanks the people who elected him and hopes he did you proud. He thanks John Olson and Laurie Pelletier. Being on the Council taught him to do better at his job. You can’t fight city hall but you can become city hall. He thanks the employees who work for the city, the unsung heroes; hopefully other terms will not be as stormy as mine and mentions the names of the storms the City has endured over the last two years; he thanks Council Clerk, Marie Norwood. He gives a special thanks to his wife Laura; he understands how the time away from home has impacted the family. As elected officials do some good.

Resolution No.

163-13

File Name

cc13tberchretirefromcouncil

Description

Recognizing Todd G. Berch for his service to the City of Middletown.

(Approved)
WHEREAS, Todd G. Berch was elected and sworn in as a member of the Common Council of the City of Middletown on November 15, 2011; and

WHEREAS, Todd is a member of the Public Works Commission, Contract Compliance Committee, Parks and Recreation Commission, and Middletown High School Locker Room Building Committee; and

WHEREAS, Todd Chairs the Veterans Memorial Park Renovation Committee, working with the public to address their needs and the best use of Veterans Memorial Park; and

WHEREAS, Todd chairs the Mattabassett District Project Building Committee, whose goal is to decommission the City treatment plant and provide the best service to the Mattabassett District; and

WHEREAS, he served on the Kleen Energy Memorial Committee, to provide a memorial to remember the workers who lost their lives while constructing the Kleen Energy plant; he worked with many organizations who held fundraisers to provide assistance to the families of these workers; and

WHEREAS, Todd has advocated for Middletown's economic growth to lessen the impact on the taxpayers by supporting the Council's efforts to add various businesses to improve the City's Grand List as well as supported the City's efforts in improving its infrastructure; his goal has been to use City dollars wisely to provide for necessary services.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That we thank Todd G. Berch for his time and efforts on behalf of Middletown and its residents; his dedication to the Council has seen Middletown retain its financial security through economic development while maintaining a fair budget that preserved City Services; and

BE IT FURTHER RESOLVED: That we wish Todd good health and happiness in all his future endeavors.

Agenda item 3E

Councilman Daley asks Councilman Ronald P. Klattenberg to come forward. Councilman Klattenberg asks his wife Marcy to come forward. She has gone through this for 16 years as well as I have. Councilman Daley reads the resolution. He moves it for approval; Councilman Serra seconds the motion. Councilman Daley states clearly when a person leaves the Common Council what is the legacy they leave. You have one of the most clear one. You truly have a record that any Council member would like to have and I know Marcy has been there pointing the direction. You have held leadership in the caucus and you have been a diligent Council member. He wishes him well in the future. Councilman Daley reads and presents to him a plaque. Councilman Serra states he spent half of Ron's career with him and he has been a thoughtful, resourceful person and we know that when I talked to him he would be on his boat and I would call him Captain Ron; with that, he gives Councilman Klattenberg a Captain's hat and thanks him. Councilman Klattenberg thanks the Council and will wear the hat in many ports. Unlike Rick, I started to think about the words I would say. Sixteen years ago when I drove into Middletown at night, you couldn't find a car and now you can't find a parking spot. He worked with three mayors during the transformational period. The changes don't happen in a vacuum; and I needed your help to get some of the things done. He mentions Mayor Thornton in getting the Clean Energy Task Force in the fore front. Former Mayor Giuliano, he gave me one of the greatest challenges and that is finding a new place for the training facility to move from Maromas to another place in the City and that is one of his proudest moments to find that spot and the work with the senior center, he is passionate about and thankful for Mayor Drew for getting the grants and tax credits, in addition to purchase the CL & P street lights. It is an important vote for the citizens of Middletown and can realize savings immediately. He is thrilled to have served the City of Middletown. Good luck tomorrow. Marcy seconds that. The Chair thanks Councilman Klattenberg; it has been a pleasure to work with you. He has never seen someone with such passion and you work so hard on the things that matter to you and could measure your work by a carbon footprint. He will miss you.

Councilman Pessina states thanks for being a mentor for myself. We worked on the reserve center and the community/senior center and never saw someone with such passion and I learned a lot about conservation and thank you for your friendship; he thanks Todd as well. You helped me and I won't forget.

Resolution No.	164-13
File Name	cc13klattenbergretirecouncil
Description	Recognizing Councilman Ronald P. Klattenberg for his service to the City of Middletown.
Middletown.	
(Approved)	

WHEREAS, Ronald P. Klattenberg was first sworn in as a member of the Common Council on November 12, 1997 and announced his retirement at the end of his term on November 12, 2013, completing eight consecutive terms; and

WHEREAS, he has served on the Public Works Commission from 1999 through 2011, dedicating his time to ensure the maintenance of the City's Infrastructure along with reviewing and preserving City services; in 2009, he was instrumental in forming and sitting on the Clean Energy Task Force which addresses the City's use of resources, helping reduce the City's greenhouse gas footprint to improve air quality; he introduced resource conservation with the Clean Energy Communities Program and renewing the City's pledge to reduce energy consumption by 20% by 2018, including 20% of the electricity used coming from renewable sources; he also lead the City to change construction ordinances and guidelines for municipal facilities to include LEED construction principles; as part of the energy savings for the City, Ron was instrumental in bringing forward a plan to purchase the City's street lights in order to reduce the costs of repairs and operation of street lights; and

WHEREAS, Ron has sat on the City's Finance and Government Operations Committee from 1997 through 2013, sitting as its chair for the last 14 years; this Commission has overseen the City's financial health as well as changes to municipal government that equates to efficiency and better customer service to its citizens; he has worked to merge and create departments to better meet the needs of taxpayers including creating the Parking Department, merging Human Resources Department with the Office of General Counsel, Parks Division becoming part of Public Works, and the Recreation Division and Senior Services becoming the Recreation and Community Services Department; and

WHEREAS, he is familiar with all areas of Middletown's Municipal Government, having sat on the Parks and Recreation Commission from 1997 – 2005, Insurance and Claims from 1997 to 1999; Harbor Improvement

Agency from 2001 – 2007; Middletown Commission on the Arts from 2007 – 2009; and Senior Services from 2009 – 2013; and

WHEREAS, Ron was appointed Chair to the Eckersley-Hall Building Committee, the renovation of a historic building from a school to a Community/Senior Center to accommodate the growing needs of the City and the growing older adult population in Middletown; he worked with his committee to win an historic grant from the State of Connecticut as well as partnering with Northeast Utilities for tax credits in order to reduce the cost of the renovations to maintain the historic nature of the building while modernizing its interior for the use of Middletown citizens; the Community/Senior Center will be ready for use late in 2014 or early 2015; and

WHEREAS, Ron has served on various special committees and commissions that reviewed City government and its operations; he has been a staunch supporter of open space preservation, including, preservation of farm land by purchasing the development rights of the land; open space preservation provides for recreational opportunities for Middletown citizens now and in the future.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That we thank Ronald P. Klattenberg for his devoted service and commitment to the betterment of Middletown during his 16 years on the Common Council; he has worked tirelessly for its citizens as attested to by a new Community/Senior Center; we commend him for his efforts in reducing rising costs in energy through new concepts in energy conservation; and we wish him well in all his future endeavors.

Agenda Item	4
Description	Minutes

The minutes of the regular October 7 at 7 p.m. and special meetings of October 7 at 6 p.m., October 10 at 7 p.m. and October 10, Immediately following the 7 p.m. meeting having been deposited with the Mayor and Corporation Counsel and copies of the same having been served on each and every Council Member, the reading of the same having been dispensed with, Councilman Serra moves them for approval and is seconded by Councilman Faulkner. There is no discussion. The Chair asks for abstentions. There are none. The vote is called and it is unanimous with twelve aye votes to approve the minutes. The Chair states the matters pass unanimously with twelve affirmative votes.

Public Hearing Opens

The Chair opens the public hearing at 7:51 p.m.

Patricia Hutton comes forward to address the appropriation for the Community Cultural Project or lights on the big tree. It has been five years since we started this project and we worked with the Park Department and it was about \$35,000 and they did fund raising and it has been five years. The lights have been on the tree all this time and their life was 3 – 5 years. When they lit the trees, over ¾'s of the lights were out. She supports the company and they specialize on larger trees and we have one of the larger ones. They do a tree in Ivoryton, CT every year. We did a dry run last week and if you like the tree before, you will love it now. She does not know the details and Claudia and I having worked on this; we support this appropriation. It is over 85 feet tall and has a vee split in the middle. This would be the way to go. Thank you for your past support and thank you Ron for helping us navigating the City to get this done. Good luck for all who are running.

Jane Harris, Urban Forestry Commission discusses the tree lighting; Bill Russo spoke to us and asked they weigh in; Urban Forestry discussed and met and we are supportive of lighting the tree and the large spruce is a focal point and they request that the lights get removed in January. Healthy trees must be able to expand their trunks to grow. She believes that it will be worth the removal every year. She adds we support it for all the trees; many of the trees are wrapped so tightly, they are beginning to fail.

Anthony Marino, member of the Mayoral Youth Cabinet, would like to thank Councilman Klattenberg and Councilman Berch for their service. I have seen you get elected multiple times and my family has greatly appreciated your service and wish you luck on your endeavors.

Betsy Morgan, member of the Veterans Park Renovation Commission, on your agenda, 10A and you will vote to thank the commissioners. We are not interested in thanks, but a commitment to take the report and run with it. It is a park at the heart of the City and has not been developed or fully utilized as it could be. It could become something to be proud and our citizens could use.

Jane Harris, member of Veterans Park Renovation Committee and adds to Betsy's comments and you do have an appropriation of the dog park and she supports that and also making it a better place for the two-legged citizens of Middletown. It would be a shame to let the park continue to deteriorate.

Public Hearing Closes


The Chair asks if there are other comments from members of the public. Seeing none, he closes the public hearing at 8 p.m.

Agenda Item	7
Appropriation Requests	

Council Clerk reads the appropriation requests and the Certificate of the Director of Finance:

Councilman Serra is recognized and notes to everyone here that there are no appropriations on this agenda.

Appropriation Requests:



CITY OF MIDDLETOWN

MAYOR'S OFFICE
MUNICIPAL BUILDING


NOTICE OF PUBLIC HEARING

Notice is hereby given that a regular meeting of the Common Council of the City of Middletown will be held in the Council Chamber of the Municipal Building on Monday, November 4, 2013 at 7:00 p.m. to consider and act upon the following:

Parking Department:	\$125,000, Account 1000-27000-53282, Arcade Repairs & Maintenance, General Fund.
Planning, Cons. Development:	\$8,200, Account 1000-14000-51110, Economic Development Specialist, General Fund.
Mayor's Office:	\$25,598, Account No. 1000-27030-0708-0708, Community – Cultural Event Misc. Expense, General Fund.
Mayor's Office:	\$10,000, Account No. 1000-27030-0708-0708, Community – Cultural Event Misc. Expense, General Fund.

Any and all persons interested may appear and be heard.

ATTEST:




Mayor

Dated at Middletown, Connecticut, this 24th day of October, 2013.

The Council Chamber is wheelchair accessible. If you require special accommodations for any meeting, please call the Aging ADA Coordinator at (860) 344-3467 (voice) or (860) 344-3527 (TDD/TTY) or the Town Clerk's Office at (860) 344-3460 at least ten days prior to the scheduled meeting.

Certificate of Director of Finance:



CITY OF MIDDLETOWN

MAYOR'S OFFICE
MUNICIPAL BUILDING

MEMORANDUM

TO: His Honor, Mayor Daniel T. Drew and Members of the Common Council

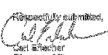
FROM: Finance Department

DATE: November 1, 2013


RE: Certification of Funds

This is to certify that funds sufficient to meet the appropriations requested at your meeting on November 4, 2013 are available as follows:

General Fund	\$180,180
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David A. Saffner
Director of Finance



Agenda Item 7A

Councilman Serra reads and moves for approval the appropriation \$125,000 for Parking Department; Councilman Pessina seconds the motion. The Chair calls for discussion; hearing none, he calls for the vote. It is ten aye votes by Council Members Serra, Klattenberg, Bartolotta, Daley, Santangelo, Kasper, Faulkner, Pessina, Salafia, and Kleckowski; and two nay votes by Council Members Berch and Bibisi. The Chair states the matter passes with ten affirmative and two in the negative.

Parking Department \$125,000, Account 1000-27000-53282, Arcade Repairs & Maintenance, General Fund.
(Approved)

Agenda Item 7B

Councilman Daley reads and moves for approval the appropriation request for \$8,200; his motion is seconded by Councilman Pessina. Councilman Daley states this is to provide funding; the Economic Development Specialist was not funded for the entire year and this provides funding for what is left of the fiscal year. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Planning, Cons. Development \$8,200, Account 1000-14000-51110, Economic Development Specialist, General Fund.
(Approved)

Agenda Item 7C

Councilman Berch reads and moves for approval the appropriation request for \$25,598 for lights on the tree at South Green; Councilman Pessina seconds the motion. There is no discussion and the vote is called. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Mayor's Office \$25,980, Account No. 1000-27000-57030-0708, Community – Cultural Event Misc. Expense, General Fund.
(Approved)

Agenda Item

7D

Councilman Santangelo reads and moves for approval the appropriation request for \$10,000 for holiday events; Councilman Pessina seconds the motion. Councilman Faulkner asks if they got details. Chair Drew states it is an expansion of Holiday on Main because Midnight on Main will not be done. Councilman Faulkner asks who it is going to. The Chair states this will accommodate expanded activity downtown. There are activities for the entire month. The Chair asks if there is further discussion; seeing none, he calls for the vote. It is unanimous to approve with twelve affirmative votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Mayor's Office

\$10,000, Account No. 1000-27000-57030-0708, Community - Cultural Event Misc. Expense, General Fund.

(Approved)

Agenda Item

8

Department Committee, Commission Reports and Grant Confirmations

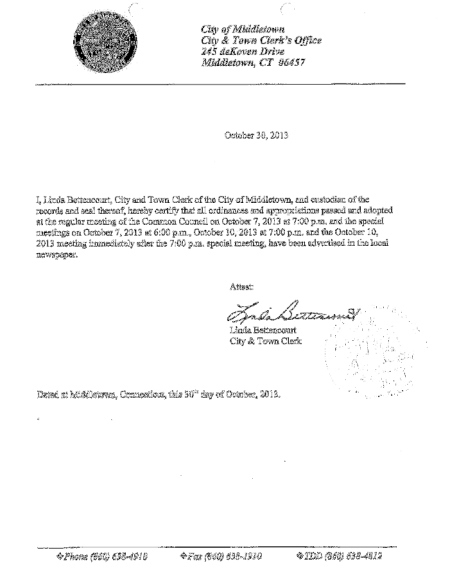
Councilman Serra reads and moves for approval agenda items 8A, 8B, 8C, 8D; his motion is seconded by Councilman Pessina. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair states the matters pass unanimously with twelve affirmative votes.

Agenda Item

8A

Town Clerk's Certificate

(Approved)



Agenda Item

8B

Monthly Reports

(Approved)

Finance Department – Transfer Report to October 24, 2013

Agenda Item

8C

Description

(Approved)

Name of Grant:

As Listed Below

Amount

\$1,860,983.93

Code:

2450-33000-

Grant Period:

From: 7/1/2013

To: 6/30/201

Type of

Amount Loaned from General \$0.00

Department Administering

Middletown Board of Education

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this

751 - Macdonough Fresh Fruits - 6/30/14 \$13,023; 752 - Macdonough Fresh Fruits - 9/30/13 \$1,447; 760 - Bielefield-Family School Connection \$183,187; 769 - Middletown Teen Theater \$1,500; 785 - 21st Century

Community Learning-Keigwin \$68,918; 802/882 - Title I-Improving Basic Programs \$755,014; 810 - Idea-Part B, Section 611 (\$88,559); 812 - Idea-Part B, Section 619 (\$2,657); 817 - Title II-Part A-Teachers \$225,443; 819 - Out of Town Magnet School Transportation \$180,700; 841 - Special Ed Medicaid \$1,774.80; 852 - Universal Service Fund \$60; 874 - Education Incentive Grant \$49,500; 877 - Carl D. Perkins Career Tech Ed \$56,499; 894 - Swaim Strings Program \$3,340; 897 - Macdonough After School Program \$24,838; 801 - Retirees/Cobra Insurance \$202,805.86; 803 - Workers' Compensation \$4,379.38; 804 - Preschool Program Fees \$3,249; 807 - Aetna Classified \$1,287.22; 809 - Maintenance/Rentals \$290; 823 - Central Office Receipts \$1,609.17; 833 - Adult Ed Receipts \$118,500; 893 - Fingerprinting Receipts \$280.50; 895 - Special Ed Tuition Reimbursement \$54,555 Total Special Programs Through 9/12/2013 \$5,142,600.09 ADDITIONS \$1,860,983.93 Total Special Programs Through 10/18/2013 \$7,003,584.02

Requested by: Patricia Charles, ED.D.

Agenda Item 8D
Description Grant Confirmation and Approval –Health Department – DEMS Region 3
(Approved)

Name of Grant: DEMS Region 3 - CRI

Amount \$6,000.00

Code: 3230-31000-

Grant Period: **From:** **To:**

Type of state

Amount Loaned from General \$0.00

Department Administering Health Department

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this

Community Readiness Initiative. Public Health Response training, exercise, equipment and supplies

Requested by: Joseph Havlicek, MD

Agenda Item 8E
Description Grant Confirmation and Approval – Health Department - CROG
(Approved)

Name of Grant: CROG

Amount \$4,617.00

Code: 3230-31000-

Grant Period: **From:** **To:**

Type of State

Amount Loaned from General \$0.00

Department Administering HEALTH DEPARTMENT

When any department, commission, office or agency is the recipient of any federal, state or other grant allocated for specific purposes, these funds shall be immediately transferred to the specific unit which has made application for such grant. Confirmation and approval of such transfer shall be given at the next regularly scheduled sessions of the Common Council. Notwithstanding any other Charter provision, the action of the Common Council in confirming and approving such transfer shall be an appropriation; no public hearing thereon shall be required and said funds may then be expended for the purposes for which they were granted.

Description of services to be provided by this

Supplies for Shelter

Requested by: Joseph Havlicek, MD

Agenda Item 9
Description Payment of City Bills
(Approved)

Councilman Serra moves for the payment of all City bills when properly approved; Councilman Pessina seconds the motion. Hearing no discussion, the Chair calls for the vote on this matter. It is unanimous to approve with twelve ayes. The Chair states the matter passes with twelve affirmative votes.

Agenda Item 10
Description Resolutions, Ordinances, etc.

Agenda Item 10A

Councilman Berch reads and moves for approval agenda item 10A; Councilman Santangelo seconds the motion. Councilman Berch states this is the best committee you have put me on and he thanks the commissioners and the people of the City who came out and spoke to have the park be the best it can be. The Chair hearing no further discussion, calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously with 12 affirmative votes.

Resolution No. 165-13
File Name ccvetmemorrenovationcomdischarge
Description Approving the discharge of the Veteran’s Memorial Park Renovation Committee with the thanks of the Mayor and Council.

(Approved)

Whereas, the Veteran's Memorial Park Renovation Committee has completed its charge and has presented the Mayor and Council with its final report at the November 4, 2013 meeting; and

Whereas, the City appreciates the work of committee members Councilman Todd G. Berch, Councilman Robert P. Santangelo, Councilman Joseph E. Bibisi, Councilman Philip J. Pessina, Councilman Thomas J. Serra, Robert Blanchard, Philip Cacciola, Carl Chisem, August DeFrance, Jane Harris Betsy Morgan, and Daniel Ryan,

Now, Therefore, Be it Resolved by the Common Council of the City of Middletown: That the Veteran's Memorial Park Renovation Committee is discharged with the heart-felt thanks and gratitude of the Mayor and Council for its review and master plan for the use of Veteran's Memorial Park.

Agenda Item 10B

Councilman Berch reads and moves for approval 10B and his motion is seconded by Councilman Santangelo.

Motion to Amend

Councilman Serra states as we discussed with the directors, he would like to do this and supports the dog park and where it says, in the resolution, the Mayor is authorized to sign, he would like to add to hold it in reserve until there is a definite plan for a dog park in the plan and if it is not, the LoCIP would be used. He will support this. Councilwoman Kasper seconds the motion.

Councilman Faulkner states can we do that; the Chair states you can state your intention to do that and not expend LoCIP beyond a certain amount, but the Council has to say that. Councilwoman Salafia states to clarify; if we are voting approving signing and to hold the money in abeyance, why don't we just not vote tonight and when we are ready, do the dog park, then apply it at a later date. Why do this tonight if we are not going to spend the money. Councilman Serra states we might have to spend LoCIP for other things and if Vets Park renovations do not get momentum, that it be done anyway that is why he is doing this. We supported it seven years ago. The Finance Director said we can do this. Remember LoCIP is spent for various things and he would rather hold it in reserve.

Councilman Berch states it is interesting; it is not beholden to a date. We had to spend \$65,000 for a fence around a soccer field without a plan and it interests me. I would like a definite date for this. If it doesn't happen before March when will it be done.

Councilman Faulkner states is there a plan. The Chair states the plan has been submitted to the Council and they worked with a premier parks design firm and it is basically will we do it.

Councilman Serra states it is the timeframe when there is a definitive plan and if it is in the Vets plan; if it is not included, then you could do it. Either way, it will be funded. Councilman Berch supports the amendment and are you giving me a definitive date. The Chair responds as soon as we have a date. Councilman Serra says if the dog park is in the plan and the amount, then there is a commitment to do the dog park and if there is no money in there, then use LoCIP. Councilman Serra states on page 18, there is no cost for the dog park and did they forget it; if it is not listed, we know it is not in the referendum; it is listed, then we know it is. Councilman Berch states the committee, part of the outcome of the committee it was approved by the committee and the first course of action would be to build the dog park. The commission wants to advise the Council the first thing they wanted to do was put in the dog park and it is the first course of action and was left out of the report because the committee wants it to be the first course of action and I would like a definite date. The Chair discusses the amendment and what Councilman Serra would like to do. Councilman Serra states a committee should be formed to get things done and it would be done in six months on how the dog park would be funded. The Chair asks for a second on the second amendment. Councilman Klattenberg seconds the six months.

Councilman Santangelo states we are talking about a dog park in May; Councilman Serra states yes whenever the committee is appointed and there should be a definitive answer on the cost of the dog park. He agrees with Councilman Berch that a dog park is a priority. He will go along with this; six years ago we talked about a dog park and six years later we are still talking about a dog park. He doesn't want people to wait around. We have to have a plan, but we can put it in the renovations. He states this is for a fence, but he would rather have the whole thing within the parameters of the plan. Councilman Klattenberg states it is for the whole dog park and not just the fence. The Chair asks the Clerk to restate the amendment. She states that the LoCIP funding be held until there is a definitive plan for a dog park in the Veterans Park Renovation Plan and if not, then spend the LoCIP funds.

The Chair calls for the vote to include a date of six months; it is ten aye votes by Council Members Serra, Klattenberg, Bartolotta, Daley, Santangelo, Kasper, Faulkner, Pessina, Bibisi, and Berch; and two nay votes by Council Members Salafia and Kleckowski. The Chair states the matter passes with ten affirmative and two in the negative on the amendment to hold the LoCIP money in abeyance for six months until there is a plan for the park as a whole.

Councilwoman Salafia states nowhere in the report does it say the dog park will be done first and I know there is interest, but it is a big expense and a huge liability. It should not be a priority and she has a major problem. It is not discussed in the report. She can't vote to approve it because she just got the report this evening.

Councilman Pessina states in due deference to the Councilwoman, he served on the commission and it was one of the first topics they discussed and brought forth to the public. If we moved on it under a prior Mayor we would not have to have this motion tonight. It needs to happen for all the dog lovers. We have to go to other towns for a dog park and now we have the opportunity to have one here; he states Councilman Berch is right and it is the intention of the commission once it was brought forward, one of the sure things was to establish a dog park in the City and utilize it and move it forward. He is supporting the motion because it is in the intent of the motion and

they had hue and cry on this issue and they have been waiting and waiting long enough. There is an opportunity to have a wonderful area and that will not inhibit the plan or its construction.

Councilwoman Kleckowski asks Councilman Berch, page 18, there is nothing on a dog park. The Chair states it is page 14. Councilwoman Kleckowski states this is for a fence; what are the other expenses for a dog park. Councilman Berch states as stated previously a fence was installed at Long Hill for a fence for soccer fields; the \$75,000 is the same and it is a gate in and a gate out. The Chair states it doesn't include a card swipe. Councilman Berch believes it was discussed. Further down on the agenda there are two parts there is Samson's and the committee's findings. He reads from his report. This is the will of the people. Councilwoman Kleckowski states she wanted an answer on the park and not a diatribe. Councilman Berch responds the \$70,000 was based on the last request and it is based on the fencing already paid for out of LoCIP.

Councilman Santangelo states on page 14, if you are out walking your dog, it must be on a leash. This will be the only place that you can take your dog off the leash. There are a lot of people who want to have a place to take their dogs off their leash for socialization. He has an urgency for this. Councilwoman Salafia has two dogs and part of it is someone had a dog on a leash and he could not control the dog on the leash. Six years ago she was a member of the public, she is not for a dog park. Her problem is that she got the report tonight and she was not on the committee. She got the draft report on Thursday. We could have had the report prior to tonight and more communication. You are asking me to vote on this tonight which I can't read tonight.

Councilman Klattenberg states to the maker of the motion, a clarification and seeing page 14, the request for LoCIP, \$70,000 entitled Dog Park Fence and on page 14 it talks about lighting and site furnishings and adjacent parking area. You can't just say fence because there are other elements to it.

Motion to Call the Question

Councilman Faulkner states the Council approved this and a previous Council approved it and it wasn't acted on and it has been publicized so he moves the question. Councilman Santangelo seconds the motion. The Chair calls for the vote and it is unanimous to approve with twelve aye votes. The Chair states the motion carries.

The Chair calls for the vote on underlying resolution; it is nine aye votes by Council Members Serra, Bartolotta, Daley, Santangelo, Kasper, Faulkner, Pessina,, Bibisi and Berch; and three nay votes by Council members Klattenberg, Salafia and Kleckowski. The Chair states the matter passes with nine in the affirmative and three votes in the negative.

Resolution No.	166-13
File Name	cclocipdogparkfencingnov13
Description	Approving authorizing the Mayor to sign an application with the State of Connecticut for the Local Capital Improvement Program in the amount of \$70,000 for fencing for a dog park at Veterans Memorial Park and approving creating a new Capital Improvement Line Item entitled Dog Park Fence in the amount of \$70,000.

(Amended and Approved)

WHEREAS, the Veterans Memorial Park Renovation Committee has completed its charge and developed a master plan for Veterans Memorial Park; and

WHEREAS, the Committee has recommended a dog park at Veterans Memorial Park; and

WHEREAS, the Common Council, on February 4, 2008, approved funding through the Local Capital Improvement Program for fencing for the dog park.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That Mayor Daniel T. Drew is authorized to sign an application to the State of Connecticut for \$70,000 from the Local Capital Improvement Program to install a fence for a dog park at Veterans Memorial Park, with the application to be held in abeyance for six months until a final renovation plan for the park as a whole, showing what is included, is completed; and

BE IT FURTHER RESOLVED: That a new Capital Improvement Line Item be created entitled Dog Park Fence in the amount of \$70,000 be authorized.

Agenda Item 10C

Councilman Berch reads and moves for approval agenda item 10C; his motion is seconded by Councilman Faulkner. Councilman Serra states he was on the committee and it was thorough and led well by Chairman Berch and Vice Chair Santangelo and hopefully the committee will be formed; he congratulates the committee and Chair.

Noted for the Record

Councilwoman Bartolotta leaves the chamber.

The Chair, hearing no further discussion, calls for the vote. It is nine aye votes By Council Members Serra, Klattenberg, Santangelo, Daley, Kasper, Faulkner, Pessina, Bibisi, and Berch; and two nay votes by Council Members Salafia and Kleckowski. The Chair states the matter passes with nine affirmative votes and two votes in opposition.

Resolution	No. 167-13
File Name	ccVetmemorialparkrencommreportapprov13
Description	Approving the final report of the Veterans Memorial Park Renovation Committee and its recommendations for the utilization of the master plan for the Park.

(Approved)

WHEREAS, the Veterans Memorial Park Renovation Committee was established In April, 2013 to develop a cohesive Master Plan for the park including a Military Museum, Trees of Honor Memorial and other facilities that the committee deemed appropriate; and

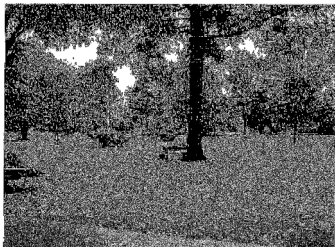
WHEREAS, the Committee has met diligently to develop the plan and present it to the Council in a timely manner; and

WHEREAS, the Committee has completed the plan and has sent it to the Council for its approval.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the final report of the Veterans Memorial Park Renovation Committee and its recommendations for the utilization of the park be approved.

100

**VETERAN'S MEMORIAL PARK IMPROVEMENT
COMMITTEE**



DRAFT FINAL REPORT

OCTOBER 16, 2013

Committee Members:

Councilman Todd Berch, Chair
Councilman Robert P. Santangelo, Vice Chair
Councilman Thomas J. Serra
Councilman Joseph Blasi
Councilman Philip J. Passina
Rob Blanchard
Philp Cocozze
Carl Chisem
August DeFrenco
Jane Harris
Betsy Morgan
Don Ryan

We, the Veteran's Memorial Park Improvement Committee, submit the following as a final report inclusive of public comment consideration.
The findings of this Committee are to be two part:

1. Written consensus of concepts agreed upon by this Committee.
2. Final concept drawings from Weston & Sampson reflecting these written comments.
(To be submitted by Weston & Sampson).

As a Commission, we would like to present the following report with the following recommendations as priorities:

1. Prior to improving and construction of the road, the following must be completed:
 - a. Plan for lighting and security camera infrastructure be designed and installed per recommendations from Public Works and Public Safety Commissions.
 - b. Plan for utilities necessary for future Military Museum be considered, i.e., gas, phone, cable/fiber optics, electricity, water, sewer. These recommendations shall come from Museum Committee, Water & Sewer, Public Works, and utility providers.
 - c. Plans for utilities for Trees of Honor be considered per recommendations of other committees relevant to water, drainage and lighting needs.
 - d. Plans for utilities for pool per recommendations of other committees.
2. Footbridge installation per report's recommendation
3. A Committee be formed to build Dog Park per location recommendation of this report.
4. Entrance way be designed and installed off Old Mill Road.
5. Pavilions near the Old Mill entrance be new or repaired.
6. Restrooms to be renovated.
7. Large pavilion to be designed.

- We recommend the following starting from the Old Mill Entrance:
1. As recommended, an "entrance" denoting not only the name of this park, but identifying the existence of this park. Currently there is no signage or entrance. (Concept to be drawn by Weston & Sampson).
 2. Immediately upon the left shall be dedicated for installation of the Dog Park.
 3. Immediately upon the right, the picnic pavilions are in poor condition. The Committee recommends removing them and building new ones, perhaps expanding to include up to four new pavilions.
 4. Restrooms on right need upgrading and/or replacement.
 5. It has been agreed upon that the military museum and its parking access area be placed in the area where the "band shed" once stood.
 6. A trail winding up from the parking area to the museum should also be inclusive. This trail is to lead to the Trees of Honor Memorial.
 7. The Trees of Honor Memorial is to be placed where it has been approved by Planning & Zoning.
 8. It has been agreed upon, and set as a priority, that another foot traffic bridge be installed to provide better access to parking from the parking lot located on Bernie O'Sourke Drive. The installation of this bridge alleviates parking overflow issues for use of park and in reverse, park can be used for overflow to accommodate Palmer Field parking when needed.
 9. Permeous/impermeous paving -- attached is an email chain between Environmental Planner and Conservation Committee as well as suggestions from the Conservation Committee regarding this topic (Exhibit A). This is to be considered by engineers and Public Works Directors on how to properly proceed.
 10. A letter (Exhibit B) has been forwarded by the Recycling Coordinator to include recycling containers in conjunction with trash containers. This was approved by the Committee. Landscaping and lawn maintenance concerns also were included in the letter and should be followed up later with Public Works.
 11. A letter regarding trees (Exhibit C) was submitted by Jane Harris. Ms. Harris has been in contact with the Trees of Honor Committee and compliance with recommendations are to be adhered to.
 12. The subject of the pool and splash pad have been addressed and directed to Weston & Sampson. Future design is needed to rehab the existing pool to include a sloped entrance into pool as well as expansion of pool and rehab of entire area.

13. It was suggested another restroom be installed near the existing pavilion closer to the road.
14. The suggestion of building an additional pavilion was approved. This large pavilion is to be able to hold larger picnics as well as be able to be used for farmers markets and facilities for skating in the winter.
15. The installation of heavy duty charcoal grills was approved; they are to be placed in appropriate areas.
16. Additional playscape ideas were approved and are to be suggested in the final map for location within the park.
17. The Complete Streets Committee submitted a letter (Exhibit D) referring to access to the park. The committee approves of this concept but determined this recommendation is outside of the Committee's purview. The charge of this committee is within the borders of the park and this Committee suggests another committee review this plan as submitted.
18. The Committee approves and suggests topics of lighting, traffic flow, security, park rangers and cameras be referred to the Public Safety Commission for recommendations prior to any infrastructure upgrades.

Agenda Item 10D

The Chair recognizes Councilman Faulkner for agenda item 10D.

Noted for the Record

Councilwoman Bartolotta returns to the chamber at 8:35 p.m.

Councilman Faulkner reads and moves for approval agenda item 10D; his motion is seconded by Councilman Santangelo. The Chair asks if there is any discussion; seeing none, he calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.	168-13
File Name	PCD_CDBG Reprogram 2013
Description	Approving the budget modifications for the Community Development Block Grant program, Entitlement Year 2012 as recommended by the Citizens Advisory Committee; approving allocating the remaining funding in the 2013 Entitlement year to the Canoe Club elevator in the amount of \$34,044; and authorizing the Mayor to sign and submit to the Department of Housing and Community Development any necessary amendments to the consolidated Plan to reflect the changes recommended by the Citizens Advisory Committee.

(Approved)
WHEREAS, the City of Middletown receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD) as an entitlement community; and

WHEREAS, the final rule was published on January 5, 1995 in the Federal Register for the Consolidated Submission for Community Planning & Development Programs; and

WHEREAS, the City of Middletown has approximately \$257,676 of CDBG fund available from previous project to allocate to new programs in the community; and,

WHEREAS, the City of Middletown was awarded \$419,044 for the 2013 CDBG year , but only \$385,000 of that amount was allocated to projects by Common Council Resolution 86-13 dated June 3, 2013; and,

WHEREAS, pursuant to the HUD final rule, revisions to the City of Middletown Citizen Participation Plan have been adopted which includes the process by which the Citizens Advisory Committee prepares amendment the Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:
That the following budget modifications be made:

DECREASE

2012 Entitlement

Line Item 3217-14000-57030-0000-03962-2012-000	Liberty Street Resident Parking	\$170,753.60
Line Item 3217-14000-57030-0000-03659-2012-000	North End Bike Racks	\$2,727.00
Line Item 3217-14000-57030-0000-03662-2012-000	Program Administration	\$3,516.44
Line Item 3217-14000-57030-0000-03664-2012-000	Senior Micro-Grant	\$14,781.39

Program Income

Line Item 3960-14000-57030-0000-03962-0000-000	Liberty Street Resident Parking	\$27,746.40
Line Item 3960-14000-57030-0000-03885-0000-000	Miller/Bridge Redevelopment	\$22,682.22
Line Item 3960-14000-57030-0000-04052-0000-000	Down Payment Assistance	\$150.00
Line Item 3960-14000-57030-0000-04055-0000-000	Affordable Housing	\$7,584.00
Line Item 3960-14000-57030-0000-04052-0000-000	Small Business Job Retention	\$7,734.98

INCREASE

2012 Entitlement

Line Item 3217-14000-57030-0000-XXXXX-2012-000	Gilead- Energy Efficient Windows	\$46,720.00
Line Item 3217-14000-57030-0000-XXXXX-2012-000	Hogan House 15 Pleasant Street	\$58,000.00
Line Item 3217-14000-57030-0000-XXXXX-2012-000	Remington Rand Incubator Bathroom	\$15,000.00
Line Item 3217-14000-57030-0000-XXXXX-2012-000	360 Main Street- Elevator Installation	\$47,000.00
Line Item 3217-14000-57030-0000-XXXXX-2012-000	Housing Lead Assessment and Testing	\$25,000.00
Line Item 3217-14000-57030-0000-XXXXX-2012-000	Canoe Club Elevator	\$58.40

Program Income

Line Item 3960-14000-57030-0000-XXXXX-0000-000	Canoe Club Elevator	\$65,897.60
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AND BE IT FURTHER RESOLVED: That the remaining unallocated 2013 Entitlement funding be appropriated as:

Line Item 3218-14000-57030-0000-XXXXX-2013-000	Canoe Club Elevator	\$34,044.00
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AND BE IT FURTHER RESOLVED: That the Mayor is authorized to sign and submit to the U.S. Department of Housing and Community Development any necessary amendments to Consolidated Plan and 2013 Annual Action Plan to reflect above changes.

FINANCIAL IMPACT: This proposal seeks to maximize the use of federal grant funds to complete a neighborhood parking facility using CDBG funds. Acquisition, demolition and job creation through the relocation of the business will be paid from CDBG grant funds up to \$200,000. Any balance in the \$200,000 after these expenses, will be applied to the construction of facility in conjunction with the Parking Department. Completion of the parking lot may require general funds or Parking Department revenues. Staff time and associated costs to oversee these projects are fund with a \$79,000 reimbursement to the City through the CDBG program.

Agenda Item 10E

Councilman Daley reads and moves for approval agenda item 10E regarding the Economic Development transfers; his motion is seconded by Councilwoman Kasper.

Noted for the Record

Councilman Bibisi leaves the chamber at 8:36 p.m.

The Chair, hearing no discussion, calls for the vote. It is unanimous to approve with eleven aye votes. Councilman Bibisi is not in the chamber for this vote. The Chair declares the matter approved with eleven affirmative votes.

Resolution No.	169-13
File Name	PCDchambersedc2014
Description	Approving a \$25,000 transfer from the Economic Development Fund Restaurant Lease Line Item 4330-14000-48186 to the Middletown Small Business Development center line item 4330-14000-99200-0000-35175 and authorizing the Mayor to sign documents.

(Approved)

WHEREAS, the University of Connecticut Business Development Center operated at the Middlesex County Chamber of Commerce for over 20 years and closed in December 2006.

WHEREAS, the City of Middletown and the Middlesex County Chamber of Commerce created in 2009 the Middletown Small Business Development Center to assist individuals and businesses located in the City of Middletown with issues involving management, marketing, accounting and loan packaging.

WHEREAS, the October 15, 2013 meeting of the Economic Development Committee, the committee membership voted unanimously with an affirmative recommendation to the Common Council consideration to provide a \$25,000 grant from the Economic Development Fund to assist in the operation of the Middletown Small Business Development Center.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN:

That the sum of \$25,000 be transferred from the Economic Development Fund Restaurant Lease line item 4330-140000-48186-0000-000000-0000-901 to the Middletown Small Business Development Center line item 4330-14000-99200-0000-35175-0000-000.

BE IT FURTHER RESOLVED: That the Mayor is authorized to sign all documents to effectuate this agreement.

FINANCIAL IMPACT – As small businesses struggle because of the economy, the City of Middletown is actively working with the Chamber and entrepreneurs to retain and create new businesses. This will keep commercial properties occupied and maintain assessed values. The money comes from the Economic Development Fund and will have no impact on the General Fund.

Agenda Item 10F

Councilman Berch reads and moves for approval agenda item 10F, a bid waiver for the South Green Tree lights for the holiday season; his motion is seconded by Councilman Faulkner. Councilman Berch states the bid waiver is for one year; the lights have been chewed by squirrels. Councilman Pessina states Finance and Government talked about the storage and they will be stored appropriately so we can have many years on the lights. We need to take them off the trees.

The vote is called and it is unanimous to approve with eleven aye votes. The Chair states the matter passes unanimously with eleven affirmative votes. Councilman Bibisi is not in the chamber for this vote.

Resolution No.	170-13
File Name	pwChristmasdecortreelightingbidwaiver
Description	Approving a bid waiver in the amount of \$25,980, in accordance with Section 78-8 of the Middletown Code of Ordinances to lease the lights for the South Green Tree for the holiday season from Christmas Décor to include installation and removal of the lights.

(Approved)

Whereas, the holiday lights on the tree in South Green have been damaged by weather and animals; and

Whereas, the burnt out lights must be removed from the tree and new lighting installed prior to the holiday season; and

Whereas, for the City to lease the lights from Christmas Décor and have the company provide installation and removal after the holiday season will cost \$25,980; and

Whereas, if the City purchased the lights and had Christmas Décor install and remove them, the cost would be \$35,000; and

Whereas, the Public Works Department will bid this service out next year to determine the most efficient, cost effective way to light the holiday tree; and

Whereas, the Standardization Committee unanimously approved the bid waiver on October 22, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That a bid waiver, in accordance with Section 78-8 of the Middletown Code of Ordinances, be approved to lease the lights from Christmas Décor and have them provide installation and removal of the lighting in the amount of \$25,980.

FINANCIAL IMPACT STATEMENT: An appropriation request must be approved by the Common Council to move forward with the lease of lights; otherwise, this bid waiver will be a moot issue.

Agenda Item 10G

Councilman Santangelo reads and moves for approval agenda item 10G regarding an internship program in Middletown; his motion is seconded by Councilman Serra. Councilman Santangelo explains how the internship program will work.

Noted for the Record

Councilman Bibisi takes his seat at 8:38 p.m.

He states they will make sure everything is lined up; one of the goals is the inclusion of young people and the future leaders to get them interested in the program. It is for us to take advantage of Middlesex Community College and Wesleyan who will be fulfilling course requirements and for us to benefit from their wisdom and share

ideas and knowledge; we hope to develop future leaders. He spoke to them and Middlesex Community College is excited at the prospect. He spoke to the Mayor’s Chief of Staff and we can reach out to other local institutions.

Councilman Faulkner is recognized and states he would like to put in a plug on youth services.

The vote is called. It is unanimous to approve with twelve aye votes; the Chair states the matter passes unanimously with twelve affirmative votes.

Resolution No. 171-13
File name ccinternshipprogram2013
Description Approving developing an Internship Program for the City of Middletown to include guidelines, benefits and cost of the program.
(Approved)

WHEREAS, an internship program is a learning opportunity to integrate the classroom with practical knowledge in the workplace and offers an intern experience in their field of interest; and

WHEREAS, this type of program offers the city qualified, skilled individuals to augment the workforce to assist in projects, to meet strategic staffing on a short term basis, to bring current technology ideas to the workplace, and provides training to help build a qualified and skilled workforce; and

WHEREAS, an internship program partners with local colleges to help benefit the community by providing opportunities for talented individuals through the acquisition of skills in their areas of interest; and

WHEREAS, internship programs can help to retain qualified and skilled individuals to remain in the Middletown area, providing quality employees for the future by building relationships with employers as well as providing networking opportunities; and

WHEREAS, the City of Middletown could benefit from such a program by providing assistance with one-time projects in departments; by completing background work of a general nature that cannot be completed by regular staff during the normal work hours, or through unexpected work that comes out of normal business activities.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That an Internship Program be developed for the City, to include guidelines to establish a program that benefits the interns as well as the City, to include the purpose of the program, general work to be performed, supervisory staff for interns and liaison with the educational institutions in the area, evaluations, cost of the program to the City, and any other information needed to provide a quality program; and

BE IT FURTHER RESOLVED: That such program be completed by _____, 2014 and returned to the Common Council for review and approval.

Agenda Item 10H

Councilwoman Kasper reads and moves for approval agenda item 10H, a new job description for the Board of Education; Councilman Pessina seconds the motion. Councilman Faulkner states I think it is a good thing. He has sat on the Board of Health and they have talked about this a lot and this position should be productive and collaborative and work with the Health Department. The Chair calls for the vote and it is unanimous to approve. The Chair states the matter passes with twelve affirmative votes.

Resolution No. 172-13
File Name peshcoolhealthsupvr
Description Approving a new position and job description for the Board of Education entitled School Health Supervisor, Teamsters, Salary Grade 13 (\$27.03 - \$39.99) for inclusion in the City’s Classified Plan.

(Approved)
Whereas, the Board of Education has demonstrated a need for a new position to be responsible for providing leadership to all school nurses in the delivery of student health services and the promotion of wellness initiatives; and

Whereas, the Board of Education requests the creation of a new job description, School Health Supervisor;

Now, Therefore, Be it resolved by the Common Council of the City of Middletown that the position and corresponding job description for School Health Supervisor (Teamsters, Salary Grade 13, \$27.03 - \$39.99) is hereby approved and shall become effective upon adoption.

Position Description
Title: School Health Supervisor
Department: Board of Education
Date: October 2013 **Salary Grade:** 13 Teamsters

Purpose of Position:
This position is responsible for the planning, coordination, implementation and evaluation of the Middletown School Health Services Program. This position will provides leadership for school nurses in the delivery of student health services and the promotion of wellness initiatives. This position works under the direction of the Director of Pupil Services and Special Education.
Essential Duties and Responsibilities:
The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.
Administration

- Plan the school health services program collaboratively with the School Medical Advisor and cooperatively with school administrators
- Develop policies, regulations, and procedures for a comprehensive school health services program in collaboration with the School Medical Advisor and other school personnel
- Monitor, in conjunction with the School Medical Advisor, the effectiveness of the school health services program, annually and on a regular basis during each school year, and make revisions accordingly
- Coordinate the school health services program and communicate regularly with school administrators;
- Participate in district health/wellness initiatives, such as the district Central Safety Committee, Wellness Committee, School-Based Health Center Advisory Committee, Administrative Council Meetings and other appropriate committees
- Coordinate the activities of the school health services staff, including school nurse substitutes (i.e. hiring, scheduling, orienting)
- Prepare, defend, and control the health services department budget
- Determine appropriate staffing patterns and substantiate requests for personnel additions/changes
- Develop and implement a system for data collection and analysis to demonstrate needs and trends in school health services
- Recognize the educational implications of student health concerns or problems and assist schools in the implementation of nursing services
- Use technology (assistive, informational, and medical) to effectively manage school health programs
- Complete and submit required state and federal documents/reports

School Health Services

- Provide direction and supervision for the implementation of the school health program
- Direct the delivery of health services provided by school nurses and auxiliary staff (e.g. for example CNAs)
- Assess annually and order the necessary supplies and equipment for school health services delivery and recommend appropriate health equipment needed to the school administration
- Develop nursing protocols and procedures for assessing and managing student health care problems in consultation with the School Medical Advisor
- Collaborate with the School Medical Advisor to develop standing orders for medications and special care procedures
- Establish procedures for state mandated screenings and related medical referrals according to state guidelines
- Review individual student health records, as needed, in order to identify student health needs and monitor nursing care
- Consult with team members and participate in Planning and Placement Team and Section 504 meetings when health problems interface with education
- Assist the school nurses to develop and implement individualized student health care and emergency care plans within the appropriate educational program (regular education, Section 504 and Special Education)
- Assist the school nurses and Special Education teams to develop relevant student goals and objectives related to student health care services and, if appropriate, follow up with Medicaid billing
- Recognize the implications of health concerns/problems for the students and assist schools in the implementation of nursing services
- Plan and conduct professional development programs for school nurses, school personnel, parents, and community groups in cooperation with school personnel and the School Medical Advisor
- Develop, implement, and evaluate a comprehensive sports medicine program together with the Athletic Director, the School Medical Advisor, Athletic Trainer and other personnel, as appropriate
- Promote the integration of school based health center services with school health services
- Communicate and collaborate with the inter-disciplinary Preschool Assessment Team regarding the delivery of health services for preschool students

Consultation and Education

- Initiate and/or participate in health related professional development for school nurses and other school personnel
- Provide consultation to the local Board of Education and school administrators related to school health services and current health issues
- Interpret the school health program and policies to parents and the community

Supervision of Personnel

- Provide clinical consultation to school nursing staff and collaborate with them in developing, implementing, and evaluating school nursing practices
- Provide supervision and evaluation of school nursing staff in accordance with the *Competencies in School Nurse Practice* document by the Connecticut State Department of Education

Minimum Education, Experience and Skills Required to Perform Essential Job Functions

This position requires a Master's degree in nursing, public health or health education, a Baccalaureate degree in nursing, with five (5) years of current school nursing experience, current Connecticut RN license and CPR certification, a valid driver's license, and prior experience working with children with complex medical needs (within the past two years) in a health care educational setting. Current experience should include working in a school nursing leadership position and must be able to demonstrate the ability to communicate and collaborate with trans-disciplinary and inter-disciplinary teams. Copies of all required degrees and licenses must be provided.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

- Requires the ability to provide first line supervision. Ability to persuade, convince and train others. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations.
- Requires the ability to utilize a variety of reference, descriptive and/or advisory data and information such as student health records, supply requisitions, medication forms, accident forms, surveys, screening referrals, eligibility lists, drug handbooks, medical dictionary, OSHA manuals, procedures, guidelines and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Director of Pupil Personnel and Special Education, students, parents, teachers, principals, administrators, physicians, paraprofessionals, social workers, psychologists, therapists, guidance counselors, pharmacists, speech pathologists, café and custodial personnel, psychiatrists and the public and to collaborate effectively with trans and inter disciplinary teams.
- Requires the ability to create and implement regular and emergency health care plans.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages and decimals; may require the ability to perform mathematical operations with fractions and algebra.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines, nursing/medical equipment, screening equipment, medical supplies and/or related materials used in performing essential functions.
- Requires the ability to coordinate eyes, hands, feet and limbs in performing coordinated movements such as providing nursing care.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under generally safe and comfortable conditions where exposure to environmental factors poses a limited risk of injury. May be exposed to illnesses or disease.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Agenda Item 10I

Councilwoman Bartolotta reads and moves for approval agenda item 10I amending the job description for the Superintendent of Parks; her motion is seconded by Councilman Santangelo. There is no discussion. The Chair calls for the vote and it is unanimous with twelve aye votes. The Chair states the matter passes unanimously.

Resolution No.	173-13
File Name	pesuptofparks2013
Description	Approving the amendments to the job description for the Superintendent of Parks, Teamsters, Local #671, with no change in salary (Grade 14 \$28.57 - \$42.28) for inclusion into the City’s Classified Plan.

(Approved)

Be it resolved by the Common Council of the City of Middletown: That the job description for the Superintendent of Parks, Teamsters Local #671, Salary Grade 14 (\$28.57 - \$42.28) be amended as recommended for inclusion into the City’s Classified plan with no change in salary.

Position Description

Title:	Superintendent of Parks	
Department:	Public Works Department	Salary Grade 14 Teamsters, 40 hrs
Date:	December 2000 Revised August 2013	Revised 12/01 Revised 10/13 Revised 9/06

Purpose of Position

The purpose of this position is to plan, direct and supervise the construction, maintenance and repair of City parks, athletic fields, playgrounds and facilities. The work is performed under the direction of the Director of Public Works.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Plans, directs and manages division operations in the construction, maintenance and repair of parks and other grounds and facilities; oversees or conducts plumbing, mechanical, electrical, carpentry and masonry repairs; develops, implements and monitors rules, policies and regulations; ensures compliance with all health and safety requirements.

- Supervises division personnel; selects new employees; provides training and instruction; plans, coordinates, schedules, assigns and reviews work; allocates personnel, maintains standards and evaluates performance. Administers labor contracts and responds to grievances.
- Coordinates work with other City departments; responds to inquiries and complaints from other departments, residents and the public. Inspects parks, fields, grounds and facilities to determine needed work. Directs the Parks Division in the absence of the Director.
- Prepares and monitors division budgets. Oversees purchasing functions.
- Prepares a variety of reports, documents and correspondence; prepares specifications, cost analysis, diagrams and maintenance plans; maintains work ledgers for training, chemical application, work orders, repairs, materials and parts.
- Oversees the services of contractors, suppliers and vendors; inspects and approves work, purchases and approves materials.
- Schedules park facility reservations for picnics and community events.
- Attends Common Council meetings, Commission meetings as required by the Director of Public Works.
- Provides backup to other division personnel.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

Bachelor's degree in Park Management or a related field with seven years of progressively responsible park and facilities management experience or any combination of education and experience that provides equivalent knowledge, skills and abilities. Position requires Class B Commercial Driver's License, Confined Space Certification and ~~State Commercial Applicator Supervisory Spraying License~~. Candidate must be able to acquire accreditation with the Northeast Organic Farmers Association for Organic Land Care Management Professionals within one year of hire date, if required. Ability to acquire the State of Connecticut Pool Operators Certification.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform mid to upper-level data analysis including the ability to coordinate, strategize, systematize and correlate, using discretion in determining time, place and/or sequence of operations within an organizational framework. Requires the ability to implement decisions based on such data, and oversee the execution of these decisions.
- Ability to manage and direct a group of workers, including the ability to provide counseling and mediation. Ability to persuade, convince and train others. Ability to advise and interpret regarding the application of policies, procedures and standards to specific situations.
- Requires the ability to utilize a wide variety of reference, descriptive, advisory and/or design data and information such as vehicle maintenance reports, invoices, technical studies, architectural drawings, budgets, contracts, drawings, manuals, blueprints, procedures and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the Director and all department personnel, councils and commissions, other City departments, and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; calculate percentages and decimals; may require the ability to perform mathematical operations with fractions and algebra.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines, drafting and testing instruments, hand and power tools, and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert moderate but not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing and pulling objects and materials of moderate weight, up to fifty pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under potentially dangerous and uncomfortable conditions where exposure to environmental factors such as temperature, lighting and noise extremes, toxic agents, vibrations, machinery or traffic hazards can cause discomfort and where there is a risk of injury.

The City of Middletown is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Councilman Klattenberg reads and moves for approval agenda item 10J regarding an amendment to the Public Works CNR plan; his motion is seconded by Councilman Pessina. The Chair asks if there is any discussion; hearing none, he calls for the vote. It is unanimous to approve with twelve aye votes. The Chair states the matter passes with twelve affirmative votes.

Resolution No.	174-13
File Name	pw2012-13PWCNRAmendmentforflailmower
Description	Approving creating a new line item in the Fiscal year 2012-13 Public Works CNR plan to purchase a 48" Flail Axe for the Machete Boom Mower in the amount of \$14,000 and approving the transfer of funds from Fiscal Year CNR 2012 – 2013 line item 4284-22000-79619-0000-00000-2013, 1997 Chevrolet 3500 in the amount of \$14,000 into the new line item.

(Approved)

Whereas, on July 2, 2012, the Common Council adopted Resolution #148-12 approving the "bonded" CNR plan for 2012-13 fiscal year; and

Whereas, after purchases were made, \$21,500 remains in the free balance for the Public Works Department; and

Whereas, the department needs to purchase a 48" Flail Axe for the Machete Boom Mower at a cost of \$14,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That a new line item be created in the plan entitled:

Account #4284-22000-79634-0000-00000-2014-000 – Flail Axe

AND BE IT FURTHER RESOLVED: That funds from the following line item be transferred to the newly created line item.

Account #4284-22000-79619-0000-00000-2013-000 - 1997 Chevrolet 3500 - \$14,000.00

Agenda Item **10K**

Councilman Serra reads and moves for approval agenda item 10K an ordinance to form a new committee called the General Counsel Commission. He is moving it because of the election tomorrow and the merger and continuity for the new Council. He hands out an amended Ordinance from the substituted 10K at the beginning of the meeting which removes the elimination of the Insurance and Claims Commission from the new one because of the concerns of his colleagues. He hopes the Council will approve it and in the spirit of the mergers and continuity and being ready for the new Council. Councilman Pessina seconds the motion.

Point of Order

Councilman Daley states we had a substitute before us and now another which looks like the original ordinance in the packet. The Clerk clarifies that Ordinance Study was to meet on the Ordinance in the packet and did not. All ordinances that come to the Council have to be reviewed by Ordinance Study. The substituted ordinance is the ordinance reviewed by Ordinance Study on September 17; the maker of the motion can amend his own motion. Councilman Daley asks to clarify it is procedural and we are looking at the ordinance that was in the packet and substituted and subsequently amended.

The Chair asks if there is any further discussion; seeing none, he calls for the vote. It is ten aye votes by Council members Serra, Klattenberg, Bartolotta, Daley, Santangelo, Kasper, Faulkner, Pessina, Bibisi, and Berch; and two nay votes by Council Members Salafia and Kleckowski. The Chair states the matter passes with ten votes in the affirmative and two opposed.

Ordinance No.	31-13
File Name	sec23-generalcounselcomwithchgesforamend
Description	Approving eliminating Section 23-11. Personnel Review Commission and Section 23-14. Ordinance Study and approving a new Section 23-20. General counsel Commission as the Council's standing commission to replace Personnel Review and Ordinance Study.

(Amended and Approved)

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That in accordance with Chapter III, Section 2 of the Charter of the City of Middletown, the Personnel Review Commission, which was established by Section 23-11 of the Code and the Ordinance Study Committee, which was established by Section 23-14 of the Code, are hereby merged to create a new Commission to be known as the General Counsel Commission; and

BE IT FURTHER ORDAINED: That sections 23-11 and 23-14 be eliminated from the Code and be replaced by Section 23-20, which shall read as follows:

Section 23-20. The General Counsel Commission

- A. Membership; appointment. There shall be a standing commission of the Common Council to be known as the General Counsel Commission. Said commission is a consolidation of the previously existing Ordinance Study Committee and Personnel Review Commission and shall take effect after the 2013 Biennial Meeting of the City of Middletown. The Commission shall consist of five members of the Common Council, not more than three of whom shall be members of the same political party to be appointed by the Common Council to serve during their term of office. The General Counsel, Human Resources Director and/or their designees shall serve as staff to the Commission.

- B. General Purpose; duties. The General Counsel Commission shall act on all matters referred to it by the Common Council and shall have oversight of the Legal Division and Human Resources Division of the Office of General Counsel.
1. The Commission shall have oversight of the Division of Human Resources matters as authorized by the Charter. The Commission shall review matters which require Councilmanic action; make recommendations to the Division of Human Resources and the Mayor; review of job descriptions or request new positions as requested by the Mayor or Common Council; and they may provide such information concerning the Division of Human Resources and other such personnel matters as may be requested by the Common Council. The Commission shall have no authority to direct the administration of the Division of Human Resources.
 2. The Commission shall review the Code of Ordinances and make recommendations to the Council for revisions or enacting any new ordinances; all ordinances, whether proposed or existing shall be reviewed by this Commission for form and substance and shall make changes as deemed necessary for clarity, consistency with State Statutes and other ordinances; they may make recommendations on substantive changes in proposed ordinances and the body, commission, committee or City Official having jurisdiction over the subject matter of the proposed or amendment to an existing ordinance shall determine if the changes recommended by this Commission shall be included in the proposed or existing ordinance. The Commission may set its own procedure for reviewing proposed ordinances or amendments to existing ordinances.
- C. The General Counsel Commission may form such subcommittees as needed to review matters that come before the Commission as a whole. Said subcommittees shall be formed from the membership of the General Counsel Commission and may be requested to review material and present its findings to the General Counsel Commission at its meeting.

Agenda Item 10L

Councilman Klattenberg reads and moves agenda item 10L regarding the CNR plan amendments; his motion is seconded by Councilman Pessina. Councilman Faulkner asks about the License Plate readers. Councilman Pessina states it is the plate itself and what many communities have found is parking tags, warrants could be found and it would increase revenue for the City. New Haven has experience with this. Councilman Berch states to go along with the Council's suggestions, other cities have used this technology and it has been a huge boost to the municipality. Councilman Faulkner asks how long they keep the data. The Chair states he will have to check with the Chief. All the communities they looked at, they enforce parking better and scooped up criminals with outstanding warrants. Councilman Faulkner asks do we have a City policy. The Chair states it is legal. It will be done within the law. Councilwoman Bartolotta states this is a tool for the officers to have. They will have to follow the same rules.

With no further discussion heard, the Chair calls for the vote. It is eleven aye votes by Council Members Serra, Klattenberg, Bartolotta, Daley, Santangelo, Kasper, Pessina, bibisi, Salafia, Berch, and Kleckowski; and one nay vote by Councilman Faulkner. The Chair states the matter passes with eleven affirmative votes and one in opposition.

Resolution No.	175-13
File Name	Fi 2013-14 CNR Amendment
Description	Approving amending the CNR plan for fiscal year 2013-14 to add \$25,000 to Emergency Management Line Item entitled EM Vehicle and creating a new line item in the Police CNR entitled License Plate Readers in the amount of \$20,000.

(Approved)

Whereas, at the October 7, 2013, Common Council Meeting, Resolution #155-13 was adopted creating the 2013-14 CNR Plan; and

Whereas, it has been determined that amendments are needed to the Emergency Management and Police Department plans.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MIDDLETOWN: That the 2013-14 CNR Plan be amended as follows:

Emergency Management – Add \$25,000 to line item entitled EM Vehicle
Police Department – Create New Line entitled License Plate Readers - \$20,000

Agenda Item	11
Description	Mayor's Appointments
(Approved)	

The Chair reads his appointments.

Motion to Amend

Councilman Daley states 2013 has gone by; should that read 2014. The Chair inquires of the Clerk. She states it should read 2016. Councilman Daley so moves and is seconded by Councilwoman Kasper. The Chair calls for the vote and it is unanimous to approve. The Chair states the matters pass unanimously.

Conservation Commission:

Appointment of Jonathan Morris to fill a vacancy to February 15, 2017.
Appointment of Diane McGrath to fill a vacancy to February 15, 2017.

Parking Advisory Committee:

Reappointment of Jennifer Alexander to August 31, 2016.
Reappointment of Marc Levine to August 31, 2016.

Standardization and Specification Committee:

Appointment of Geen Thazhampallath to January 7, 2015.
Reappointment of Donna Imme to January 7, 2014.

Board of Ethics:

Reappointment of Guy Tommasi to December 31, 2018.

Transit District:

Reappointment of Stephen Shapiro to July 31, 2017.

Juvenile Review Board:

Appointment of Barbara Knoll Peterson to September 30, 2015.

Motion to Adjourn

Councilman Berch takes the personal privilege to make the motion to adjourn. His motion is seconded by Councilman Pessina. There is no discussion. The vote is called and it is unanimous to approve with twelve aye votes. The Chair declares the meeting adjourned at 8:54 p.m.

The Chair thanks Councilman Klattenberg and Councilman Berch for their service.

ATTEST:

**MARIE O. NORWOOD
COMMON COUNCIL CLERK**